

Constitution



NAME

The name of the organisation shall be **Griffydam Community Group**

AIMS

The aims of the Group shall be to encourage a strong sense of community and well-being in Griffydam by organising a programme of social, cultural and active events; helping maintain and improve the local environment and village services; and keeping residents informed via improved communication channels.

POWERS

To further these aims the committee shall have power to:

- a) Obtain, collect and receive money or funds by way of contributions, donations, grants and any other lawful method towards the aims of the Group.
- b) Associate local authorities, voluntary organisations and the residents of Griffydam in a common effort to carry out the aims of the Group.
- c) Do all such lawful things as will further the aims of the Group.

MEMBERSHIP

- a) Voting membership shall be open to all Griffydam residents over the age of 16, irrespective of nationality, religion, gender, sexual orientation or perceived disability, who support the aims of the group. Membership will be automatic and there will be no membership fees.
- b) The Management Committee shall have the power to terminate the membership of any member provided that the member shall have the right to be heard by the committee before a final decision is made. Members will be entitled to attend the Annual General Meeting (AGM) and vote.

MANAGEMENT

- a) A Management Committee elected annually at the Annual General Meeting (AGM) shall manage the Group.
- b) The committee shall consist of a minimum of six and a maximum of 15 members including a chair, secretary and treasurer.
- c) The committee shall meet at least six times each year.
- d) At least three committee members must be present at a committee meeting to be able to make decisions.
- e) A proper record of all transactions and meetings shall be kept.

GENERAL MEETINGS

- a) An Annual General Meeting shall be held in February 2016 and February each year thereafter.
- b) Notices of the AGM shall be published three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the same time.
- c) A Special General Meeting may be called at any time at the request of the committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.
- d) Twelve (12) members shall enable a General Meeting to take place.
- e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

ACCOUNTS

- a) The funds of the group including all donations, contributions and bequests, shall be paid into an account operated by the management committee. All transactions drawn on the account must be signed by at least two members of the Management Committee.
- b) The funds belonging to the group shall be applied only to further the aims of the group.
- c) A current record of all income, funding and expenditure will be kept.
- d) The annual accounts shall be scrutinised by an Independent Examiner appointed by the AGM.

DISSOLUTION

- a) The Group may be dissolved by a resolution passed by a simple two-thirds majority of those present and voting at a Special General Meeting.
- b) If confirmed, the committee shall distribute any assets remaining after the payment of all bills to other charitable group(s) or organisation(s) having aims similar to the Group or some other charitable purpose(s) as the Group may decide.

Signed by Chair.....

Date.....

Signed by Secretary.....

Date.....

Signed by Treasurer.....

Date.....