



GRIFFYDAM COMMUNITY GROUP

MEETING NOTES - 7 APRIL 2015

Attendees: Carole, George, Amanda, Kevin, Cliff, Sylvia, Brenda, Bis, Liz

Apologies: David, Julie, Katy, Steve, Sarah

Review Of Actions From Last Meeting

- Updated questionnaire analysis was circulated with minutes from previous meeting. Latest version includes responses from non-attendees of Village Get Together, analysis by age group, and responses to open ended questions.
- Draft Constitution document was circulated and feedback received from Bis.
- Katy has reviewed website options including link and access to Leicestershire Villages' website.
- Naming of Newsletter: Kevin has provided a list of ideas. Griffydammer and The Griffin also suggested. Consider a name that can be associated with an image/logo. List current ideas in the next newsletter and seek feedback from village.
- Katy has approached Hathern nurseries and Staunton Harold garden centre to sponsor the Sunflower competition but has not yet received a positive response.
- George and Katy have contacted the headmaster for permission to host the BBQ in the school grounds. The school staff are not available on the 27th June therefore the 6th/7th June has been proposed when the school can provide the space, toilets etc. There is an insurance issue for a larger 'fun activities' event and this would have to be on a more formal letting arrangement with school Governor approval.
- David Maltby has kindly agreed to lead the Cloud Wood walk on 2nd May 10.15 and John Bramley a Heritage walk on the 18 April at 10.30. We have 13 takers so far for the Heritage walk.

Formation Of The Griffydham Community Group

- Thank you to Bis for his feedback on the draft Constitution.
- The Group approved the highlighted amendments to the draft and noted that the Constitution is concise and easy to read. Sylvia to make additional updates as follows:
 - Membership will be open to all Griffydham villagers. There will be no application process or membership fees.
 - AGM will be held in February 2016 and each February thereafter.

- The Committee shall consist of a minimum of 6 and a maximum of 15 members.
- Twelve (12) members shall enable a General Meeting to take place.
- Concern raised about costs of an Independent Examiner of the annual accounts. However, several individuals are known in the village who will conduct this service for free.
- GCG Bank Account: Honorary Officers and signatories (George, Katy, Sylvia), have completed the bank application forms and these were submitted to the bank (Barclays) on the 10 April. It will take 10 days for the account to be setup.
- Additional Honorary Officer roles: consensus that the additional role of Social Secretary is not required at this stage but will be reviewed in future. Instead, each committee member will be assigned as the lead/main point of contact for future identified activities and events.
- Role Descriptions: Group agreed that it was unnecessary to document honorary officer roles at this stage. However role descriptions will be required prior to elections at next year's AGM.

Events Calendar

- Social Activities: The group to further consider the exact details for the 6th/7th June event i.e. food arrangements (BBQ or Picnic) plus a possible activity to attract villagers. New events to be considered at next meeting.
- Village Improvements: To be considered at next meeting (including Griffywell)

Sunflower Growing Competition

- Sylvia has sourced 1000 sunflower seeds from a low cost supplier and has designed seed envelopes for distribution.
- Committee are invited to Sylvia's on Thursday 16 April at 7pm to make up and fill the envelopes.
- Whilst we need to consider fundraising, there will be no charge for entering this competition.
- Competition to be extended to Griffydam School and the Chapel with a prize for each group based on the tallest sunflower i.e. prize for village residents, prize for school and prize for Chapel.
- Sylvia to source another 1000 seeds.
- George to confirm with headmaster how the school would like to be involved.
- Seeds will be distributed to villagers with the next newsletter. Encourage residents to plant at least one sunflower at the front of their house as this will have a great visual impact in village.
- Sylvia to speak to Katy about whether the competition launch with tea and cake on the 25 April is still required.
- Participants will submit their own measurements and the top 10 tallest entries will be certified by judges before the winners are declared. Judging and prize giving to take place in early September.

Website

- Katy has purchased a GCG website domain and has invited anyone interested in learning how to set up a website to be involved in populating the site with her guidance and expertise. Invitation for this opportunity to be included in Newsletter and anyone interested to contact Katy.
- Sylvia to check with Katy to see if GCG email accounts can be created as part of this domain to help emails to be correctly directed and managed.

AOB

- Next Newsletter to be distributed by post – 1 page and content to include:
 - sunflower competition details (plus attach sunflower seeds)
 - ideas for naming the Newsletter
 - invitation to learn and populate GCG website
 - A thank you to all those involved in the Griffydam Litter Pick 4 April 2015.
- Consider advertising events and publicise what we do in The Vine. Sylvia to check if there is any associated advertising costs.
- The RCC (Leicestershire & Rutland) is inviting entries for their Village & Community Achievement Awards 2015. Article can be found in the Vine. Possibly too early for the GCG but as this is an annual award then something to consider for next year.

Summary Of Actions

1	Make additional amendments to the Constitution and circulate to the committee for final approval	Sylvia
2	Purchase another 1000 sunflower seeds	Sylvia
3	Confirm how the school would like to be involved in the Sunflower competition	George
4	Speak to Katy to see if the sunflower competition launch with tea and cake on the 25 April is still required	Sylvia
5	Confirm with Katy if GCG email accounts can be created as part of the GCG website domain	Sylvia
6	Check if there are any costs of advertising in The Vine	Sylvia
7	Include ideas for newsletter name, sunflower competition, website development, and litter pick 'thank you' in next Newsletter	Katy

Date of Next Meeting

TBC